



## About Nine13 Logistics

Nine13 Logistics is a division of Nine13sports and excels in organizing and implementing complex operations for our community focused Indianapolis area customers. Profits generated by Nine13 Logistics fund the impactful educational youth programming that Nine13sports conducts throughout central Indiana. We have a track record of delivering effective solutions for our customers that increase efficiency and exceed their customer service standards.

## Position Summary

As a Nine13 Logistics delivery assistant, you will be teamed up with a staff member each day to deliver food boxes throughout Marion county. Some delivery days you will be taking individual boxes of food directly to residential addresses and other days you will assist with transporting pallets of food boxes to the various community centers we support.

Home delivery teams are provided with a route each morning and operate in an efficient manner, with all stops scheduled to be made between the hours of 8am and 4pm. To keep our staff as safe as possible, we have created procedures to make these deliveries in a 'no contact' manner.

Community Center delivery routes are known a few days ahead of time and delivery locations are repeated week after week. Deliveries of pallets to community centers are considered 'low contact' as we typically have a socially distanced interaction with one of the delivery location staff.

This is a very physical job. This position requires stepping in and out of vans, carrying boxes of varying weight, carrying boxes up and down stairs, and moving heavy pallets of food out of a box truck using a lift gate and pallet jack.

This job provides an opportunity to serve your community while providing steady hourly income (guaranteed a minimum of 30 hours a week).

## Key Responsibilities

- Accurately deliver food to Marion County homes using provided routes
- Report problems or issues to a supervisor
- Safely deliver pallets of food boxes to community centers & agencies
- Be comfortable driving a large delivery van (typically a Sprinter van)
- Clearly communicate via telephone or text message

## Required Skills

- Must be at least 21 years old
- Must have a willingness to understand and abide by all safety protocols
- Must be able to pass a drug screening and a background check
- Must be customer service minded

## Additional Preferred Skills

- High school education or equivalent
- Experience working in a warehouse environment
- Experience operating a pallet jack, forklift and box truck



### **Physical Requirements**

- Must be able to perform a variety of physical tasks
- Must have the ability to lift up to 50 pounds
- Must have the ability to carry 30 pounds short distances
- Must have the ability to navigate steps while carrying 30 pounds

### **Salary and Compensation**

- \$15.00 per hour
- Minimum 30 hours per week with the potential to work up to 40 hours per week